

Clark County Team Academy

7965 W Sahara Blvd.

Las Vegas, NV 89117

Phone: (702) 7925859

Fax: (702) 792-5808

E-mail: altdedlv@msn.com

March 9, 2004

Board Meeting Minutes

6:00 p.m.

Absent/Present

Attendees:		Absent/Present
	Pres Dr. Becky Pintar	Present
	Vice Pres Dr. Fred Gillis	Present
	Treasurer Ken Meyer	Present 6:45
	Administrator Frank Mitchell	Present
	Mark Schofield	Absent
	Linda Compton	Absent
	Laurie Wright	Present
	Kathleen Dambro	Absent
	Sharon McKearns	Present
Jeanne Gardner	Theresa Brushfield	Dr. Brian Keene
Ginger Mitchell	Barbara Ianni	Mary Latham
Phone: Jill Peterson	Kathy Tuni,	Daniel Monahan
Stephanie Bunch	Bill Bursill	Patricia Federizo
Sharon Keever	Ron Suetta	

AGENDA

1. Financial Report
2. Reno Office Recommendations
3. Student Report
4. Growth Committees
5. Union

Dr. Becky Pintar brought meeting to order at 6:05 p.m.
Financial report was tabled until later in the meeting.

1. Reno Office Recommendations

Frank advised that the costs in the North are over budget and cuts need to be made. He recommended that Jill Peterson, Bill Bursill, Dan Monahan and Judy Kroshus and the building be retained until the end of the school year if the count that we currently have is correct. Laurie Wright and Dr. Becky Pintar asked the North employees if they understood that they are not separate, but an extension of our school. No answer given. Becky made a motion to have Frank write up a report in the next two weeks with recommendations, salaries and projected income to be presented to the board at another meeting in three weeks March 30, 2004. Frank advised that he would work with Judy on the report. Stephanie Bunch and Bill Bursill questioned open meeting laws. Frank advised that the meeting announcement and agenda were posted within the open meeting law requirements. Stephanie asked when they will know if they have a job. Becky advised that they would be sent an agenda and a copy of Frank's report to the board. The motion was seconded by Laurie and carried 4 aye 0 Nay.

2. Student Report

Jeanne Gardner advised that we have approx 510 students and will not be taking any more new students that we cannot have through orientation by April 1, 2004. Frank advised that we would still take part time students from Northern Nevada until further notice.

3. Internal Audits and Technical Writing.

Frank recommended that we hire Timothy Gardner to do internal auditing and write our processes and procedures for the next school year. Dr Gillis voiced concerns that Tim was related to Jeanne Gardner and asked if there would be a conflict of interest. Becky stated that she felt it would make Tim more cognoscente of accuracy because the school's survival would be important to him. The board advised that the official audit would need to go out for bid. Becky made a motion that Frank writes up a contract to be forwarded to the board members for approval. The contract should stipulate the amount of the contract, what was expected from Tim in the contract and the time frame in which it will be done. Laurie seconded the motion and it was carried 4 aye 0 nay.

4. Financial Report

Financial Report given by Theresa Brushfield. Theresa explained to the board about a PERS misunderstanding. The meeting with the North employees was cancelled because Judy did not get her school approved and the PERS people didn't realize that they were part of our school. Theresa advised that this has been cleared up. Theresa also advised that she is not getting cooperation from the North employees in order to account for monies given to them in a bank account with Wells Fargo in the name of Team-A. She also advised that she would have to give the North employees a 1099 for their travel monies as they do not keep a travel log and the monies are not reported on their W-2. Becky advised that was not on the agenda and would have to be taken up at a future meeting. Becky also advised Theresa to make her requests for information to the North in writing.

5. Union Notification

Frank asked the employees in the North if the letter he had received was from someone representing them. No Answer given. The question was then repeated and an unidentified person stated that Frank would have to contact the Union for that information.

6. Growth Committees

Dr Brian Keene gave a presentation about our future student growth and curriculum. He requested that the board allow him to scout potential sites for expansion and growth. He advised that in his opinion the Freshman need more support and recommended that the Freshman spend more hours in the school for their core classes. Becky moved that potential sites be looked at but no letters of intent be issued without prior board approval. Laurie seconded the motion and it was carried with 4 aye and 0 Nay. Motion by Becky to design a new Freshman and Sophomore program. Laurie seconded the motion and it was carried 5 Aye and 0 Nay.

Committee volunteers

Curriculum-Sharon McKearn

PR/Funding/Development-Laurie Wright

Open House/ Recruiting- Ken Meyer

Audit/Accountability-Dr Fred Gillis

Budget/Finance-Linda Compton

Personnel Practices/Hiring-Firing-Dr Becky Pintar

Building/Space-

7. Adjournment

Becky asked for any more comments. A male voice on the speakerphone requested a Board Packet. Becky advised one would be sent. Becky made a motion to adjourn the meeting. Laurie seconded that motion and the motion was carried with 5 Aye and 0Nay. The meeting was adjourned at 7:10p.m.