

Minutes

The Clark County Team Academy

06/01/2004

7965 W. Sahara Ave
Las Vegas NV 89117

Type of meeting: Board of Directors

Note taker: Jeanne Gardner

Attendees:

Pres Dr. Becky Pintar **Present**
Vice Pres Dr. Fred Gillis **Present**
Treasurer Ken Meyer **Present**
Administrator Frank Mitchell **Present**
Mark Schofield **Present**
Linda Compton **Present**
Sharon McKearn **Absent**
Laurie Wright **Absent**

GUESTS:

Joni Flowers
Donald Kemp Present
Jim Driscoll Present
Dr. Brian Keene
Ginger Mitchell
Barbara Ianni
Theresa Brushfield

Agenda topics

Addition of Board Members

New Building

Budget

Financial Report
New Hire Report
National Charter Schools Conference
Grants/Donations
New Students (1000 for 04-05)
Clark County only or All of Nevada
Curriculum changes
Graduation
Contracts (Health Services)
Reports on Audits

Minutes

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06/01/04

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6:00 p.m. Meeting called to order by Dr. Pintar, roll taken

Agenda topics

Addition of Board Members

Kathleen Dambro resigned as board member.

Two new proposed board members. Joni Flowers from CCSN and Rona Wilkey a Teacher from CCSD.

Action needed by the board

Discussion: Joni is professor CCSN. Rona is teacher CCSD.

Conclusion: New board members needed.

Action taken: Motion made and carried, both are new members to the board of directors.

Person responsible:

Deadline:

Action item: None

Frank

New Building

Donald & Dorothy Kemp of Music World are working with us to get a new building passed inspection For a school E-1 occupancy rating. Landlords will wait until Aug or Sept for rent. Action needed by the board.

Discussion: Frank advised that CCTA needs more room next year. Owners very cooperative and willing to work with us. Rent \$240,000 for both buildings. Would like to sublease current building. Owners will negotiate tenant improvement. Per Ginger Mitchell of NEC the new building is \$1.60 per square foot. Can be a long-term relationship with Mr. & Mrs. Kemp. Owners willing to wait for payment. Two more years on current lease. Builing on Belcastro and Sahara. Becky concerned about conflict of interest with the Kemps and music classes. Mr. Kemp would like to be a benefactor to CCTA. Cost is in the proposed budget for next year. Becky would like to negotiate. Not ready to enter into an additional lease based on one year of the school. Board would like more information. Current building is 7,000 square feet. Motion made that we negotiate with Mr. Kemp and come back with a firm offer. Mark asked if Mr. Kemp would be amenable to a two-year lease with a 10-year option. Mr. Kemp would like a letter of intent about the property. Dr. Pintar will have us go forward with sublease of this building to allow interrering into a lease. Dr. Pintar asks board if there is a problem making a contingency on a new lease before subleasing this building. Owners need to know by August. Owners agreed previously to hold building until mid August as previously discussed with Mr. And Mrs. Mitchell. Discussion between Dr. Pintar and owners regarding tenant improvement costs. Owner willing to work with CCTA with in reason. Dr. Pintar moving forward with negotiations. Dr. Gillis worries about the sublease for this building first. Dr. Pintar agrees to help Mr. Mitchell to negotiate something and then bring it back to board for proposal. Owners invited board to view new building and Dr. Pintar advised they would view another time, as they are unsure when this meeting would be coming to a close.

Conclusions:

Action taken:

Person responsible:

Deadline:

Action item:

Frank

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Budget

Approval by the board with any revisions the board may want.

Discussion: Almost 5 million with 1,000 students. Addition of 13 teachers and faculty. Executive director (Frank) Principal, Vice-Principals and Deans are 3.5. Steve Jensen is on contract. Dean would be Jim and Brian, one curriculum and one for students. Heavy on administration. Too many administrative personnel. Health aid needed for E-1 rating. Also teaches health class. Looking for baseline from other Charter schools. Frank followed original budget. High ratio of administration. Counselors are usually counted in with the teachers. Support staff should not count with administration. Positions added to fulfill budget. Technology school would need more technology staff. Comparison to a regular high school is hard. We are very different. Support and intervention for the teachers as well as the students in the technology area are so important. Learning online without face to face is a challenge. New category of staff needs to be created. Dr. Pintar advised that independent study had 2 teachers and functioned well. She doesn't see the need for the staff. Ken advised that the students we get already have challenges and without enough staff to help the students who are high maintained, the students will fail at this. Becky advised that she would like to start off the school year slower and add as we get the students. Frank advised that the hiring would always be contingent upon enrollment. Motion made and carried to correct budget and make hiring contingent upon count.

Conclusion: Budget should be re-done with lower student count and less administration or new category. Move counselors, registrar, and technology to instructional support to new budget category. State that we take students beyond count day and we will need the staff for that. Budget needs to be adjusted to 600-student count in case we do not get the count that is projected.

Action taken: Re-do budget bring new hires to board.	Person responsible:	Deadline:
	Frank	Next meeting

Financial Report

Explain what has occurred since layoffs. Report form auditor.

Discussion: An e-mail from Judy Kroschus demanding more money, also e-mail from Patricia Frderiso demanding 120-day contract. Dr. Pintar asked if these need to be decided on or discussed tonight. Mr. Mitchell asked that the board decide what is to be done for each item. Dr. Pintar reads that Judy is demanding five extra days for the weekends that she worked. Mr. Mitchell asks Dr. Pintar to allow Teresa Brushfield to explain what Mrs. Kroschus is asking for. Dr. Pintar explains that Mrs. Kroschus is asking for \$5000.00. Mr. Mitchell answers that we agreed to pay for the taxes, as it has to be paid either to Mrs. Kroschus or the IRS. Dr. Pintar asked Mrs. Brushfield to explain. Mrs. Brushfield explains that Mrs. Kroschus contract started on Aug 25, 2003 and the work that Mrs. Kroschus did before coming on board with CCTA was for Team A Washo and not CCTA. A lot of time after joining CCTA was working toward getting the charter for Team A Washo. Mrs. Brushfield does not believe Mrs. Kroschus has any further monies owed to her. Mrs. Kroschus was according to Clark County School Districts Calendar. Mrs. Kroschus believed that she should have been paid for five days prior to coming on board with CCTA. Another gentlemen as well as Mrs. Krosche were told that if they did not agree with Mrs. Brushfield had paid them they were to put it in writing and Mrs. Brushfield would bring it before the board. Becky clarifies that the papers she is looking at are the disputes from Mrs. Kroschus and Mrs. Federuzo had submitted. Mr. Mitchell addressed that Mrs. Federuzo W-4 form came April 24, 2004. She was to be paid May 10, 2004 and Mrs. Brushfield had not changes the W-2 and she now wants her money back. Dr. Pintar asks the difference of taxes and clarifies that it would also be a wash, wither Mrs. Federiso or the IRS and Mrs. Brushfield agrees. Mrs. Brushfield bring up 185-day contract for Mrs. Federuzo but they used the calendar for the 210 days support staff. Mrs. Kroschus had said the Mrs. Federuzo had worked 157days and Mrs. Federuzo is claiming 159 days. Dr. Gillis inquires about contract and Dr. Pintar asks if Mrs. Brushfield paid correctly. Mrs. Brushfield says she paid according to the contract that was faxed on Sept 2, which all had agreed to. Mrs. Brushfield believes that she saw an error by who ever typed the contract and is trying to go with that. Mrs. Federuzo never signed the teacher's contract that she is claiming. Mrs. Mitchell accepts that he signed the contract with out reading it to realize that Mrs. Kroschus had Mrs. Federuzo fill out a 210-day teacher contract, which he thought was the support staff contract. This second 210-day contract was in December, which was way later than the previously agreed. Dr. Pintar sees no problem in paying Mrs. Federuzo the difference in the amount of the W-4, however does not feel that we should pay anything else. Mr. Mitchell feels that some mileage for Mrs. Kroschus should be negotiated. Mrs. Brushfield agrees to see mileage paid so far including payment for pervious meeting for her Charter School not CCTA. Also teachers received \$200.00 a month travel. Mrs. Pintar agrees. Motion made by Mrs. Pintar for Mrs. Brushfield to make an offer to Judy based on the research and travel paid so far, also to pay Mrs. Federuzo the difference in the W-4 withholding. Mrs. Brushfield asks that payments still owed be put into the budget for next year. Mrs. Pintar replies ok. Seconded and all voted and were in favor. Dr. Gillis asks Mr. Mitchell to check into deficit retirement.

Conclusions Mrs. Brushfield to make an offer to Judy based on the research and travel paid so far, also to pay Mrs. Federuzo the difference in the W-4 withholding. Mrs. Brushfield asks that payments still owed

be put into the budget for next year.		
Action taken:		
Action items:	Person responsible:	Deadline:
	Theresa Katina	
New Hire Report		
<p>New hires being considered for next year. Action needed by the board.</p> <p>Discussion: Need new teachers, 11 are currently waiting to be hired. Board wants to wait until after count to hire new teachers.</p>		
Conclusions: Will continue this issue for now.		
Action taken	Person responsible:	Deadline:
	Jim Driscoll	
Action items:	Steven Jensen	

New Students 2004-2005

Projected enrollment of approx 1000 students. Enrollment and registration forms need to be sent to state. Prove attendance on computer. Open house information for enrollment.

Discussion: Mr. Mitchell asks for input of places to recruit. Dr. Pintar asks for a marketing package. Mr. Mitchell says he will have it with in two weeks. Discussion on seminar. Mr. Driscoll discusses the teams with the YMCA next year. Mr. Driscoll says it will be on the agenda for the next meeting. Discussion on ways to promote CCTA to the students and parents. Dr. Pintar recommends to continue to run the add and is followed by discussion.

Conclusion:

Action taken: None

Action items:	Person responsible:	Deadline:

National Charter Schools Conference

Conference in Miami. Action needed by the board as to who is going.

Florida Virtual School

Discussion: Very important to keep in touch with all updates in the charter schools. Motion made to send representatives to conference. Vote taken and motion carried.

Conclusions: CCTA will send reps to conference.

Action taken: Motion carried.

Action items:	Person responsible:	Deadline:
	Frank	

Grants/Donations

House of Blues donation of guitars, keyboard & drums. Music World donating keyboards & piano.
Target \$ 3000 for music teachers.

Discussion: Board advised of a great donation that we will be getting from the house of blues for CCTA music dept.

Conclusions:

Action taken:None

Person responsible:

Deadline:

Dawn

Action Items:

Clark County or State

Distance learning laws say we must be open to all. Clark County would like us to amend the charter to stay within the county. Attendance a problem if we limit to Clark County. Action needed by board
Discussion: CCTA has been open to all of Nevada from the start and we will not be changing now.

Conclusions: No changes to be made.

Action taken: None.

Action items:	Person responsible:	Deadline:
	Frank	

Curriculum changes

Renegotiate with class.com. Creating our own with National University. Adding music, acting, Japanese and guidance/vocational classes.

Discussion: Curriculum changes should not be made until after the charter schools conference.

Conclusion: This item continued.

Action taken:

Action item:	Responsible party:	Deadline:
	Frank	

Graduation

Discussion: Graduation will be 06/03/04 at 6:00 in the Sahara West Library. Please try to attend.

Conclusion: Invited Board.

Action taken: None

Action item:	Responsible party:	Deadline:

Contracts (Health Services)

Counseling services with interns provided by Gary Waters

Discussion: Discussion took place. Board members wanted more in depth information. Currently this is all at no charge to our students.

Conclusion: Document progress.

Action taken: None

Action item:	Responsible party:	Deadline:

Reports on Audits

Improvement strategies

Discussion: Regarding report from Tompkins and Peterson. Second page total income \$ 916 thousand through the end of March that is not including the other check 390 thousand. We still need a certified audit for the district. We need more money to accomplish it. Discussion on who can do the certified audit.

Conclusion: This item to be continued.

Action taken: None

Action item:	Responsible party:	Deadline:
	Frank	